

# Haritha Janith Athukorala

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## OBJECTIVE

I am looking for an opportunity to obtain valuable experience in the field of finance and accounting in order to utilize my skills and knowledge which also provides opportunities to further enhance, while actively contributing to the success of the organization.

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## PERSONAL STATEMENT

I am currently employed as a Junior Executive at Sampath Bank PLC. (2018- present) During my five years as a full-time employee I have also pursued my tertiary education at the National Institute of Business Management Degree Offered by Coventry University (UK). I believe I have achieved remarkable personal and communication skills during my time at the bank and at university. I am enthusiastic and a dedicated worker and have developed my skills as a passionate leader and a team player.

I am committed towards furthering my knowledge and skills.

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## WORK HISTORY & TECHNICAL SKILLS

### **Sampath Bank PLC**

Sri Lanka  
(2018 –  
Present)

### **Junior Executive**

- 5 years of experience in Internal Audit, Risk, Compliance , Finance and Accounting.
- Sound computer skills and analytical skills.  
(MS Word, MS Excel,)
- Ability to comfortably use Enterprise Management Systems (Finacle) .
- Received training for MS SQL Management Server
- Excellent communication skills and presentation with fluency in Sinhala and English languages
- Passionate leader, independent performer as well as an effective team player.
- Credit related Works (Granting Housing Loans , Leasing facilities & restructuring Loans).
- Canvassing Loans.
- Handling Pawning & Gold Loan System.
- Verify the accuracy of client requests for cheque, cash and other services offered via counters.
- Process transactions on the system in a timely and accurate manner per customer request
- Ensure end of day cash balancing and reconciliations
- Coordinate with internal departments to address customer requests.
- Provide product information to meet customer needs and offer solutions to both Corporate and Personal customer .

## **ACADEMIC QUALIFICATIONS**

- **BA (Hons) Professional Accounting – Specialist for Accounting & Finance**

Successfully Completed BA (Hons) Professional Accounting Degree in Coventry University at National Institute of Business Management in the year 2021.

**Degree Overall Grade – First Class**

- Successfully Completed Higher National Diploma in Business Management at National Institute of Business Management in the year 2018.

**Overall Grade – Merit**

- Successfully Completed Level two in Application Software at Computer Department of National Institute of Education in the year 2010.

## **SKILLS**

- Effective in time management.
- Task prioritization.
- Excellent problem – Solving.
- Negotiation and Interpersonal Skill.

## **OTHER QUALIFICATIONS**

- Successfully Completed Grade one in spoken English with a Merit at Wendy What more Academy of Speech & Drama.
- Successfully Completed Grade Two in spoken English with a Distinction at Wendy What more Academy of Speech & Drama.
- Successfully Completed Grade Three in spoken English with an Honors at Wendy What more Academy of Speech & Drama.
- Successfully Completed Grade Four in spoken English with a Merit at Wendy What more Academy of Speech & Drama

## **ACCOMPLISHMENTS**

- Awarded certificates and Medals at Isipathana College Cricket Academy (2007, 2008)
- Awarded certificate at Isipathana vs Thurstan Academy Cricket Encounter (2008)
- Awarded certificates at HNB Assurance Art Competition (2006)
- Awarded certificates at WARNA Annual Art Exhibition (2005,2007)
- Awarded certificates at Isisara Music Event (2012,2013)
- Awarded certificate at GALA Isipathana College Annual Swimming Meet (2014)

## **EXTRACURRICULAR ACTIVITIES & INTERESTS**

- Member of School Cricket Team (2007-2008)
- Member of School Swimming Team (2014-2016)
- Member of School Hand Ball Team (2011)
- Member of School Media Unit (2010-2012)
- Member of Science Society at Isipathana College (2014-2015)
- Member of Astronomical Society at Isipathana College (2015-2016)
- Member of Eaten Music Society at Isipathana College (2012-2016)

## **REFEREES**

### **Mr. G S Piyathunga**

Senior Project Manager & Senior Engineer, ICC (Pvt) Ltd,  
Telephone No (+94 77 3012 758)

[Email-piyathunga@icc-construct.com](mailto:Email-piyathunga@icc-construct.com)

### **Mr. Nuwan Darshana Weerasekara**

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